



Polehampton C of E Infant and Junior Schools

www.polehampton.org.uk

Vacancy for a Teaching Assistant

Required asap – applications processed upon receipt

Part time, working Monday to Friday afternoons 12:00 – 3.15pm

TA Grade 3 SCP 5 to 6

Polehampton Infant School, part of the Keys Academy Trust, is a village school at the heart of the community. We are a successful two-form entry Church of England Infant School with enthusiastic, well-behaved pupils who have a positive attitude to learning. Please visit our school website www.polehampton.org.uk where you can gain a better understanding of the school, or contact the school office to book a tour.

We are looking for enthusiastic, motivated teaching assistant to join our friendly, supportive staff. The role will provide you with the chance to work under the guidance of excellent and knowledgeable teaching staff, undertaking support/intervention programs that enable access to learning for all pupils. Being part of the Keys Academy Trust (TKAT) we can provide good CPD support and training.

As a member of the school support staff team, you will be responsible for supporting the development of children. The post will involve the following:

- Supporting the class teacher when required and undertaking a range of administrative tasks.
- Working with a specific pupil or small groups on learning tasks
- Using a range of strategies and methods to support pupils' learning (including prepping resources).

To be considered for this position you will need to:

- Have a good standard of literacy, numeracy and IT skills
- Be adaptable and willing to be involved in all aspects of school life
- Be fully committed to being part of a high functioning team
- Be a hard-working individual, prepared to support children in being the best they can be every day.

It would be an advantage if you:

- Have had experience in the same or similar role
 - Have a first aid qualification
 - Would be able to work at lunchtime on an ad hoc basis.
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- Please visit our website (vacancy section) for more information and an application form:
www.polehampton.org.uk
 - Application forms to be sent to operations@polehampton-inf.wokingham.sch.uk
 - Visits to the school or an informal conversation with the Heads of School Liz Castell/Helen Medcalf are warmly welcomed and encouraged. Please contact the school office on 0118 934 0246 to arrange a visit or if you require further assistance.

Closing date for applications: applications processed on receipt

This school is committed to safeguarding and promoting the welfare of children. We expect all staff and volunteers to share this commitment. All applicants will need to provide references and have a full DBS check and references before they start work. We welcome applications from under-represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.