



## **POLEHAMPTON C. OF E. SCHOOLS**

www.polehampton.org.uk  
Executive Headteacher: Phil Sherwood

### **Teaching Assistants**

Salary: Grade 3, SCP 5 - 17 • (£24,790 to £25,183 FTE) (Actual salary pro rata, depending on hours)  
Permanent roles, following the completion of a successful probation period • Monday - Friday 8:30am - 3:30pm, 30 hours per week, term time only • Candidates could work in any year group, but we are currently looking for Year 2 and Year 6 TAs • January 2025 start or as soon after as possible

We are seeking enthusiastic, motivated and committed Teaching Assistants (TAs) to support teaching and learning within our two schools and help secure excellent emotional and academic outcomes for pupils.

Polehampton CE Infant School and Polehampton CE Junior School are separate two-form-entry schools across two sites, which operate with one Senior Leadership Team and one Local Governing Body. The Polehampton schools are set within large grounds and have excellent opportunities for the pupils, including a swimming pool at the Junior site and Forest School provision at both sites. Both schools are proud members of The Keys Academy Trust. Our Infant school was recently rated Good by Ofsted (with an Outstanding Early Years), and our Junior school was inspected in November 2024 and achieved Good in all areas.

TAs are an essential part of the school community. In the past, TAs in schools were used as administrative support, such as washing up paint pots and photocopying. Nowadays, TAs are utilised as skilled professionals who make a real difference to the outcomes of pupils. The role will provide you with the chance to work under the guidance of excellent and knowledgeable teaching staff, providing learning support to individuals and groups that enable access to learning for all pupils.

#### **What type of person are we looking for:**

We are seeking candidates who are passionate about helping pupils to thrive, both academically and emotionally. The successful candidates should be excellent at building relationships with others and be keen to adapt learning and take initiative to help pupils achieve. In addition, the successful candidates will have the following key qualities:

- Adaptable and willing to be involved in all aspects of school life.
- A calm, balanced person when dealing with pupils.
- Able to think on their feet and adapt activities or learning to pupils' needs.
- Dedicated to raising achievement, attainment and aspiration.
- A team player.
- A proven track record of building effective relationships.
- Highly motivated and hardworking.
- And have a good standard of literacy, numeracy and IT skills.

#### **It would be an advantage if you:**

- Experience in the same or similar role.
- The ability to be able to work at lunchtime on an ad-hoc basis.

#### **What you will gain from working with us:**

We are proud of our team and what we can offer staff who wish to join us. We recognise that joining a new school is as much about what we can provide as it is about what the successful applicant can give to us. Therefore, we offer the following through our schools and The Keys Academy Trust:

- Wonderful children who are eager to learn.
- A school committed to empowering children to become life-long learners.
- A commitment to your professional development.
- A vibrant, fun and welcoming staff and environment.
- Supportive parents with a strong sense of community.
- A wellbeing package through our Trust staff support provider.

For full details, including an application form, job description and person specification, please visit our website [www.polehampton.org.uk](http://www.polehampton.org.uk) and click on the Vacancies tab. School tours are recommended, so that you can understand more about the school and what we are looking for.

An application pack is available on the school website or by sending an application to our Operations Manager via email ([operations@polehampton.wokingham.sch.uk](mailto:operations@polehampton.wokingham.sch.uk))

**Closing date for applications: 9.30am, Tuesday 7 January 2025**  
**Interview date: Wednesday 15 January 2025**

*This school is committed to safeguarding and promoting the welfare of children. We expect all staff and volunteers to share this commitment. All applicants will need to provide references prior to interview and have a full DBS check prior to starting work. We welcome applications from under-represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion. No agencies, please.*