



# POLECATS OSC

A POLEHAMPTON CE INFANT AND JUNIOR SCHOOL  
OUT OF SCHOOL CLUB PROVISION

## NEWSLETTER: DECEMBER 25

Well what a quick term that was! We have been so busy over the last few months and the time really has flown by. The children have had a fabulous time over this term doing lots of indoor activities as the winter nights drawing in has meant the weather has been cold/wet and the days getting darker earlier. Despite the weather, the children have enjoyed a variety of games such as chess, dominoes, skittles and Guess Who. They have shown their creative side and have been busy making wool frames, Christmas wreaths, doing plenty of colouring and we made a Christmas selfie prop. We have loved seeing a lot of the children reading in the library, such a great hobby to have.

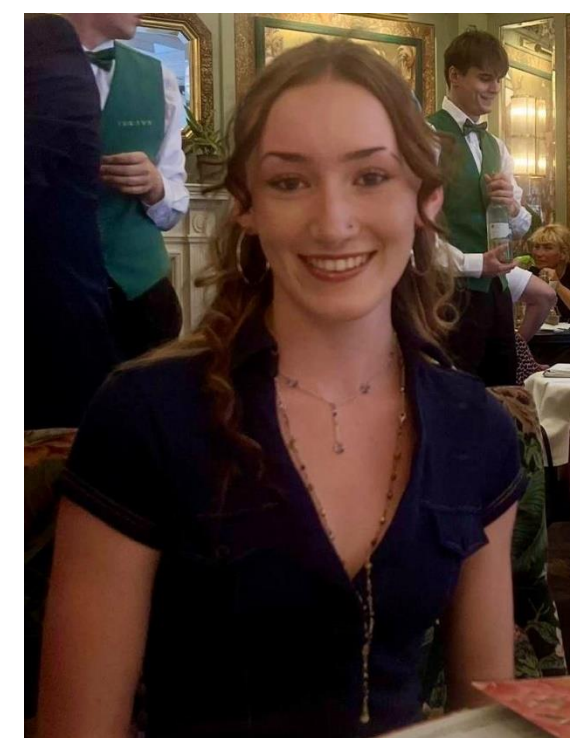
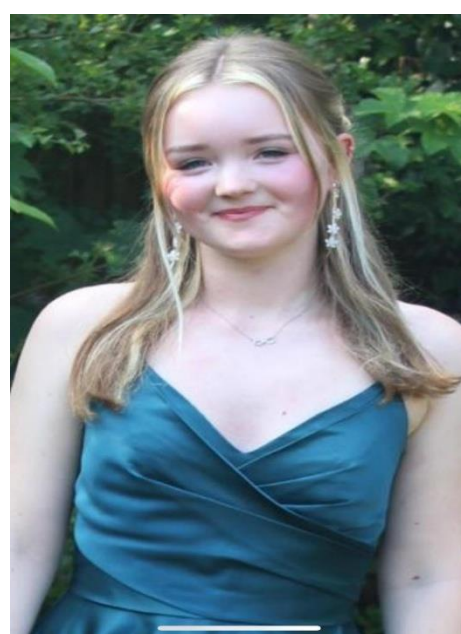
We hope you all have brilliant Christmas break and enjoy the festive period.

The Polecats OSC Team

### MEET THE TEAM

We thought it would be helpful to share photos of the team so your children know who they are! Last edition we had the senior Leadership team so let's introduce the rest of the team.

Below you will find our OSC assistants. On the top row from left to right we have Millie, Joe, Amy, Billy and Callum. On the bottom row from left to right we have Sam, Tom, Sammi and Nina. Sadly Nina will be leaving us but I'm sure you will join us in thanking her for her time with us and wish her all the best for the future.





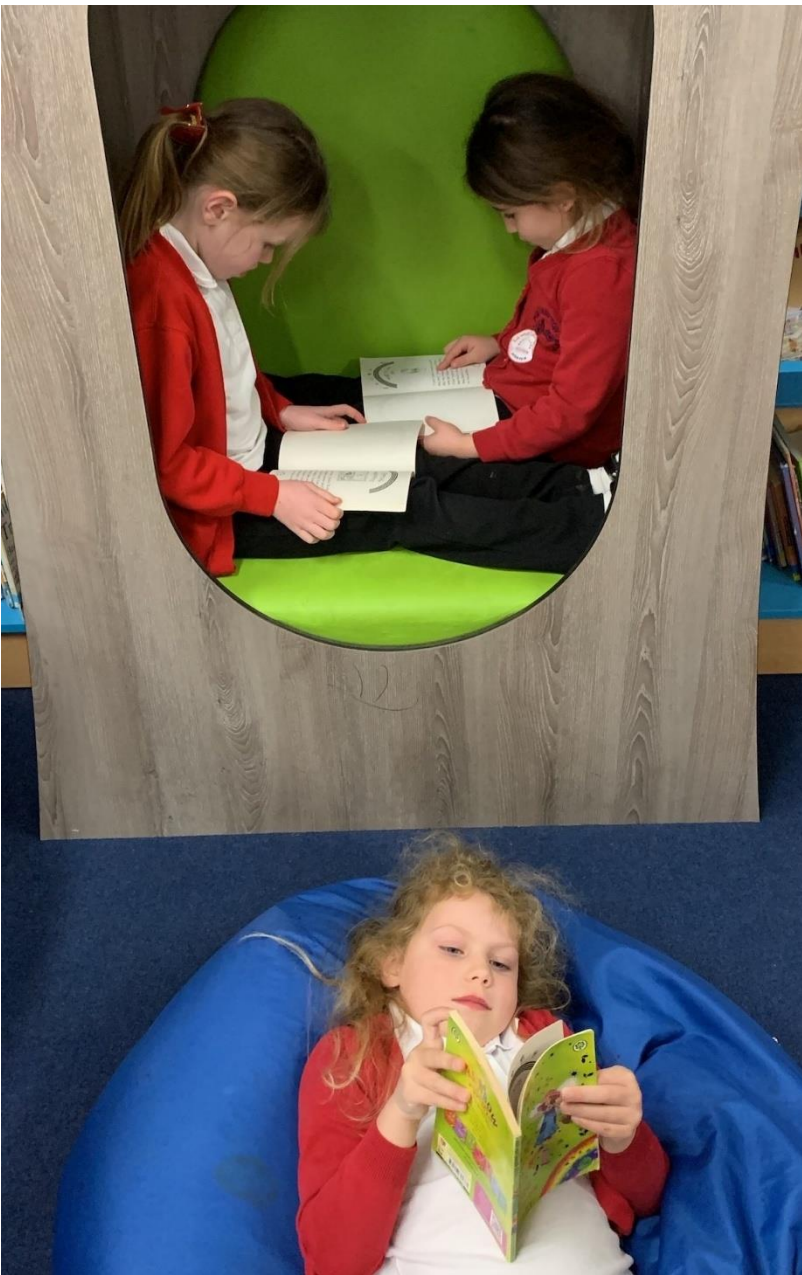
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### AUTUMN TERM IN PHOTOS

The pupils have enjoyed a fun-filled term of crafts, games and activities. These events are designed to engage the pupils, cultivate strong relationships, develop new skills (or strengthen existing ones) and be fun!





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### BOOKING INFORMATION REMINDER

All current balances for 'regular' users (not those using childcare vouchers / tax free childcare) must be cleared (i.e. paid off) before new bookings can be made.

Families should not feel the need to book a term in advance as we have the capacity to manage all current bookings and an additional margin of increased spaces if required.

Please also note bookings will close 24 hours before a scheduled session. If you need alter a booking at anytime, please contact the OSC email but also copy in your child's school office email. Please note that breakfast club time starts at 7.40am and after school club starts at 3.10pm, so bookings should be made at least 24 hours before these times.

Bookings made after the booking session has closed are termed as 'Ad hoc bookings' and there is additional fee for these bookings which will be added automatically and invoiced as an additional charge.

#### **Polecats BSC (Before School Club)**

- £6.50 per session (booked in advance)
- £9.00 per session (ad-hoc bookings)

#### **Polecats ASC (After School Club)**

- £12.50 per session (booked in advance)
- £16.00 per session (ad-hoc bookings)

Please also note that children must be collected promptly at the end of each ASC session. A new per minute charge will be in place from September. Any late collection will be charged at £2 per minute from 6.00pm.

### TERMS AND CONDITIONS REMINDERS

We wanted to take the opportunity to remind everyone that uses the OSC of a few rules that need to be followed.

Please be aware that breakfast is stopped at 8.15am so the infant children are ready to walk across to the infant school at 8.25am. If your child is at the infants please make sure they are at breakfast club before 8.25am.

If you have forgotten to book your child in for a club, please email your child's school office and the OSC address ASAP. Please do not just turn up and expect your child to have a space.

When dropping your children off in the morning please make sure you are bringing them into the Jubilee Classroom and handing them over to a member of staff. We have had a few incidents where parents are dropping children off at the gate which is not allowed.

Please make sure you inform us if other people are collecting your child from the ASC. We can not let children leave with unknown people without written consent . If someone is picking your child up please let the OSC team AND your child's school office.

If you need to refresh your knowledge on the terms and conditions of OSC, please visit the website and head to the Key Information section and click into the "Policies & Documents section".